

Glaucoma Research Foundation  
Independent Fundraising Agreement and Liability Release

Glaucoma Research Foundation (GRF) is grateful to all those businesses, organizations and/or individuals who seek to conduct a independent fundraising event in support of our mission.

Protecting GRF's reputation by being associated with quality independent events is more important than the incremental funds raised by those events. With this in mind, the undersigned agrees to the following when conducting independent events to benefit GRF.

1. The business/organization/individual will not open any bank accounts using GRF's name or Taxpayer Identification Number (TIN). Any check donations listing GRF as "Payee" will be forwarded to GRF for deposit into the GRF bank account.
2. Only donations made directly to GRF are tax deductible (to the extent permitted by law). Donations made directly to a independent event can thus, be used to cover the event's expenses, but they are not tax deductible.
3. Due to limited personnel resources, GRF cannot provide staff support to independent events.
4. The business/organization/individual agrees to minimize expenses related to the independent event.
5. The business/organization/individual agrees to an "open book" policy, and to provide an event plan and budget, if required.
6. Any use of GRF's name, logo, or stationary in any mailing, advertising, or for the media must have prior approval from GRF.
7. All promotional materials must clearly state the percentage of proceeds that will benefit GRF.
8. GRF will not enter into any agreement with a business/organization/individual when there is a potential conflict of interest with GRF's programs and policies.
9. All fundraising is to be conducted for the exclusive benefit of GRF. Any variance must be approved in advance by GRF.
10. GRF does not release volunteer or donor names.
11. All independent event organizers are responsible for providing their own insurance permits as required by law.
12. A check for the independent event's net proceeds (i.e., gross proceeds less all related expenses), must be delivered to the Glaucoma Research Foundation within 10 days of the event's conclusion.
13. All promotional materials must clearly state the percentage of proceeds that will benefit GRF.
14. GRF is not financially liable for the promotion, planning or execution of independent events.

The following fundraising activities are prohibited in conjunction with independent events for the benefit of GRF:

1. Programs that raise money on commission
2. Events that promote or support of a political party or candidate, or those which appear to endorse a political activity
3. Direct solicitation (including but not limited to door-to-door canvassing and telemarketing)

\*GRF may direct you, and you agree to comply with the direction, to cancel your event and withdraw any and all use of GRF's name in association with your event. Such direction may occur for any reason, including GRF's belief that an association with your event or any consequences that contribute to or result from your event may have a negative effect on the mission, credibility, or reputation of GRF.

I individually, or as a representative of the below named business or organization, agree to the above requirements and hereby fully release and agree to hold harmless the Glaucoma Research Foundation and its affiliates, their Officers, Directors, Trustees, agents, employees and representatives, successors and entities, together with their insurers, of and from any and all liability, claims, damages, expenses or causes of action for any reason.

Please complete this form and submit via email to [events@glaucoma.org](mailto:events@glaucoma.org) or mail to:

Glaucoma Research Foundation  
c/o: Independent Fundraisers  
251 Post Street, Suite 600  
San Francisco, CA 94108

\_\_\_\_\_  
Type full name here to accept the terms of this agreement

\_\_\_\_\_  
GRF Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business or Organization (if applicable)

\_\_\_\_\_  
Address, City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

\_\_\_\_\_  
Independent Fundraiser Event Name

\_\_\_\_\_  
Event Date